

CAREER SCREENING PROFILE



INTERNATIONAL AIR AND HOSPITALITY ACADEMY

Program Interest: Airline/Travel Hospitality Management

Your interest in a career in a customer service field suggests that you enjoy working with people in a fast-paced environment. Because this industry is competitive, and applicants are screened carefully, the information you provide on this profile is important. It helps us understand your career goals and suitability for this career field. If you will be applying for veteran's benefits, do not complete questions related to your medical condition or physical limitations at this time. **STOP** Please note that this profile is not only for the admissions process, but it also helps us determine your hire-ability with the employers that recruit from the Academy, honesty is of utmost importance.

Last Name _____ First _____ Middle _____ Maiden _____

Home Address _____ City _____ State _____ Zip _____ E-mail Address _____

Home Phone _____ Message Phone _____ Best Time To Contact You _____

Sex (F or M) _____ Age _____ Birth Date _____ Social Security #: _____ Marital Status: Married Single

EDUCATIONAL BACKGROUND

High School Name _____ Address _____ City _____ State _____ Zip _____

Highest grade completed (Circle) 9 10 11 12 Did you graduate? Yes No GED Month/Year _____

Did you have an IEP (Individualized Educational Program)? Yes No If so, please explain _____

College Name _____ Address _____ City _____ State _____ Zip _____

Highest grade completed (Circle) 1 2 3 4 5 Did you graduate? Yes No Graduation Year _____

List any awards or special achievements: _____

EMPLOYMENT HISTORY

Employer Name (Most Recent)	From	To	Position/Title
_____	_____	_____	_____

Describe responsibilities: _____

What did you like about this position? _____

Employer Name (Previous)	From	To	Position/Title
_____	_____	_____	_____

Describe responsibilities: _____

What did you like about this position? _____

U.S. MILITARY INFORMATION

Branch of Service _____ Length of Service _____ Highest Rank Attained _____

Reserve Status _____ Type of Discharge _____ Nature of Duties _____

EMPLOYMENT CRITERIA

Federal Regulations and airline/travel employment practices include extensive screening and background checks. If you have any charges on your record, you will be responsible for obtaining a Stadler Criminal Background Report (forms will be provided). The following questions, therefore, are necessary to validate your eligibility to work in the industry. Please answer completely and accurately.

Is English your primary language? Yes No

List any language(s) other than English in which you are fluent? _____

Can you type? Yes No If yes, approximate wpm _____

1. Have you ever been convicted of a Misdemeanor? Yes No Have you ever been convicted of a felony? Yes No

Are you now, or have you ever been, on probation? Yes No Any convictions as a minor (under 18 years old)? Yes No

If yes, please explain. _____

Date of Violation: _____

2. Are you a US Citizen? Yes No Are you eligible to work in the US? Yes No If not, what is your resident status? _____

3. Do you have a valid Driver's License? Yes No If you answered No, are you eligible to obtain one? Yes No

Do you have a valid, State Issued, Picture ID card (if you do not have a Driver's License)? Yes No

Most airlines will require that you have a Driver's License as a condition of employment.

Please acknowledge that you understand by initialing here. _____

4. For Reasons of safety, some positions are not available to individuals who cannot perform certain job functions.

Do you have any serious or un-correctable defects in: Speech: Yes No Sight: Yes No Hearing: Yes No

Describe any physical limitations or disabilities: _____

List any medications other than antihistamines and/or contraceptives that you are currently taking: _____

For what condition has it been prescribed? _____

5. In your new career, are you willing to work nights, weekend and holiday shifts or overtime, if necessary? Yes No

6. Are you willing to relocate to accept your first position? Yes No

7. Do you have any visible tattoos? Yes No

If you answered No to either question 5 or 6, please acknowledge that you understand by initialing here that employment opportunities may be limited _____
Your admissions representative or our Career Development department will give you more specific information.

OTHER THINGS EMPLOYERS WILL BE LOOKING FOR

Most employers in the airline/travel industry will require that you provide them with a copy of your high school diploma or an equivalency certificate (GED).

This is also required for admission to International Air and Hospitality Academy. Please acknowledge that you understand this requirement by initialing here: _____

Because employers have a zero tolerance policy regarding illegal drug use, by initialing here, you agree and acknowledge that you may be selected for random drug testing while in school _____

If you are interested in a position as a Flight Attendant, you need to know that minimum height is 5', but airlines typically require 5'2" or taller. Most positions that deal with the public also require that your weight be in proportion to your height. If this is something you need to work on, please acknowledge by initialing here _____ Your admissions representative or our Career Development department will give you more specific information.

ADDITIONAL INFORMATION *Airline Applicants Only*

8. Industry positions of most interest to you. Check all that apply.

Customer Service Agent Ramp Agent Travel Agent Hotel Flight Attendant Cruiseline Car Rental Rail

International Air and Hospitality Academy provides valuable customer service training for ground positions in the travel and airline industry. IAHA graduates who accept flight attendant positions will be given their specific flight attendant training on location with their respective airlines. Please acknowledge that if you checked only one box, you understand that your employment opportunities may be limited by initialing here _____ Admissions or Career Development can be more specific.

9. What do you hope to get out of this career? _____

10. How long have you been considering this career? _____ years.

11. What has kept you from getting started until now? _____ 12. Is this still a problem? _____

13. If we determine that this program is a good match for your training needs, when would you like to get started? _____

I certify that this document is true and complete and that any misrepresentation, falsification or omission shall be sufficient reason for dismissal or refusal of admission. I authorize International Air and Hospitality Academy to verify such information and to contact any reference given by me. If accepted, I hereby give International Air and Hospitality Academy the right and permissions to use/or publish photographs and information about me for the purpose of publicity or advertising the Academy, provided all such information in no way involves defamation of character or misrepresentation of facts expressed or implied. Under these conditions, I release International Air and Hospitality Academy from any claim for invasion of privacy, libel or slander arising out of aforesaid use of any photograph or information.

Applicant's Signature _____ Date _____